





## Part 4 – Handgun to be acquired from a Deceased Estate PLACE AN 'X' IN A BOX AS NEEDED

### Deceased Estate:

Is/are the handgun(s) being acquired from a Deceased Estate? Yes

Attach a letter from the executor of the Will of the estate stating that the handgun(s) are being acquired as advised in the deceased's Will. (Refer to Part 4 of Instruction pages for details of letter content)

No

Go to Part 5 – Handgun Details – Handgun(s) to be acquired

 **Staple letter from the executor of the Will to the back of this application if applicable**

## Part 5 – Handgun Details: Handgun(s) to be acquired

### Firearm 1

Are you applying for one handgun Permit? Yes

Complete the details below and follow the Go To instructions

Complete details for Firearm 1 and Firearm 2 and the relevant Go To instructions.

Firearm Category **GH** Firearm Type **HP** Firearm Action **SA** Firearm Configuration **SA** Magazine/ Firearm Capacity **10**

Make **COFIGURATION IS DIFFERENT**

Model **FOR REVOLVERS**

You must complete this section for Revolvers

Calibre 1  Calibre 2

Police Reference Number (optional)  Serial Number **NOT MANDATORY**

Barrel Length (mm)

### Events:

Handgun Target Shooting or Possession on behalf of a Junior: Provide details of events you wish to utilise this handgun in.

**ENTER THE MATCH NAME AND EVENT NUMBER AS PER THE LRD LIST**

Handgun Collectors: What is the Theme of your collection?

Commemorative  Historical  Thematic  Investment (Antique Handgun Collectors Licence ONLY)

### Year of Manufacture:

Year of Manufacture is required for all handguns. If you do not know the Year of Manufacture, at a minimum, you must indicate whether the handgun was manufactured prior to 1900, between 1900 and 1947, or post 1947.

Pre 1900  Between 1900 -1947  Post 1947

Year of Manufacture

### **COMPLETE AS REQUIRED**

a) Are you acquiring this handgun to participate in target shooting? Yes  **Go to Part 6 Section A** No  **Go to c)**

b) Are you acquiring this handgun for the purpose of collecting? Yes  **Go to Part 6 Section B** No  **Go to d)**

c) Are you acquiring this handgun to be registered under an Heirloom's Licence? Yes  **Go to Part 6 Section C** No  **Go to e)**

d) Are you acquiring this handgun for use within the security industry? Yes  **Go to Part 6 Section D** No  **Go to f)**  
**Handguns for security purposes must be registered to an employer who has a Private Security Business Licence with the genuine need of security.**

e) Are you acquiring this handgun for possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder? Yes  **Go to Part 6 Section E**

## Part 5 – Handgun Details: Handgun(s) to be acquired (continued)

### Firearm 2

Firearm Category	<input type="text"/> <input type="text"/>	Firearm Type	<input type="text"/> <input type="text"/> <b>H P</b>	Firearm Action	<input type="text"/> <input type="text"/>	Firearm Configuration	<input type="text"/> <input type="text"/>	Magazine/ Firearm Capacity	<input type="text"/> <input type="text"/>	
Make	<input type="text"/>									
Model	<input type="text"/>									
You must indicate full <b>calibre</b> details eg. 9mmLUGER, 45AC										
Calibre 1	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>					Calibre 2	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Police Reference Number (optional)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>					Serial Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Barrel Length (mm)	<input type="text"/> <input type="text"/> <input type="text"/>		<b>COMPLETE AS REQUIRED AS PER PREVIOUS PAGE</b>							

#### Events:

**Handgun Target Shooting or Possession on behalf of a Junior:** Provide details of events you wish to utilise this handgun in.

**Handgun Collectors:** What is the Theme of your collection?

Commemorative     Historical     Thematic     Investment (*Antique Handgun Collectors Licence ONLY*)

#### Year of Manufacture:

Year of Manufacture is required for all handguns. If you do not know the Year of Manufacture, at a minimum, you must indicate whether the handgun was manufactured prior to 1900, between 1900 and 1947, or post 1947.

Pre 1900  Between 1900 -1947  Post 1947

Year of Manufacture

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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- a) Are you acquiring this handgun to participate in target shooting?    Yes  **Go to Part 6 Section A**    No  **Go to c)**
- b) Are you acquiring this handgun for the purpose of collecting?    Yes  **Go to Part 6 Section B**    No  **Go to d)**
- c) Are you acquiring this handgun to be registered under an Heirloom's Licence?    Yes  **Go to Part 6 Section C**    No  **Go to e)**
- d) Are you acquiring this handgun for use within the security industry? Yes  **Go to Part 6 Section D**    No  **Go to f)**  
**Handguns for security purposes must be registered to an employer who has a Private Security Business Licence with the genuine need of security.**
- e) Are you acquiring this handgun for possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder?    Yes  **Go to Part 6 Section E**

**If you wish to acquire more than two handguns on one licence, please photocopy Part 5 and attach additional pages to this application.**

### Part 6 - Genuine Reason

The Firearms Act 1996 requires that you demonstrate that you have a genuine reason for acquiring the handgun(s).

#### Section A - Handgun Target Shooting:

If you require the General Category Handgun for target shooting, you must provide your membership details below and have this permit application endorsed by the nominated officer of your Approved Handgun Target Shooting Club.

#### Handgun Target Shooting ONLY

I, DO NOT FILL THIS IN nominated officer of the applicant's Approved Handgun Target Shooting Club, on behalf of the club, endorse this application to acquire a handgun, being satisfied that the applicant: has completed a handgun safety course; has a sound knowledge of firearms and related laws; requires this/these handgun(s) to enable them to compete in a particular class of approved match conducted by the club or another approved handgun target shooting club; and can comply with storage requirements.

Signature: **DO NOT SIGN HERE** Date:

**PRACTICAL PISTOL LEAGUE OF AUSTRALIA**

(Name of Handgun Target Shooting Club)

**YOUR PPLA NUMBER**

(Membership Number of Applicant)

**30/6/EACH YEAR**

(Expiry Date)

Are you seeking authorisation to possess, carry or use an under barrel or over calibre handgun for the purpose of target shooting? Yes  **Refer to Instruction Pages then go to Part 7** No  **Go to Part 7**

**Section B - Handgun Collectors:**

If you are acquiring a handgun(s) for the purpose of collecting, you must provide your membership details below.

If you are acquiring a handgun(s) for collecting, you must have this permit application endorsed by the nominated officer of your Approved Firearms Collectors Club:

**Handgun Collectors ONLY**

I, \_\_\_\_\_, nominated officer of the applicant's Approved Firearms Collectors Club, on behalf of the club, endorse this application to acquire a handgun, being satisfied that the applicant: is entitled to possess this handgun under Category 1 or 2 Firearms Collectors Licence or Antique Handgun Collectors Licence; understands handgun safety; and can comply with storage requirements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Name of Firearm Collectors Club)

(Membership Number of Applicant)

(Expiry Date)

Provide details of the theme for your collection. An example is that the theme could be any particular range, era, type or manufacture of firearms, e.g. WW1 firearms, or Smith and Wesson revolvers.

**ONLY COMPLETE SECTIONS ON THIS PAGE IF RELATIVE TO YOUR SITUATION**  
**OTHERWISE LEAVE THE PAGE BLANK**

[Go to Part 7](#)

**Section C - Heirlooms Licence:**

Have you provided a Certificate of Deactivation from a Licensed Firearms Dealer Yes  [Go to Part 7](#) No  [Refer Below](#)

A Certificate of Deactivation must be provided from a Licensed Firearms Dealer indicating that the proposed handgun(s) has/have been **rendered permanently inoperable** in accordance with the *Firearms Act 1996*, Schedule 2. This Certificate of Deactivation must be provided to Licensing Services Division immediately after the Heirloom Licence application has been approved.

[Refer to Part 6 instruction pages.](#)

[Go To Part 7](#)

**Section D – Security (Employer ONLY):**

Handguns for security purposes must be registered to an employer who has a Private Security Business Licence with the genuine need of security. This handgun may only be used by appropriately licensed employees of your business who have an Individual Private Security Licence for the purpose of either cash in transit or armed guard activities.

Provide details of your Private Security Business Licence Number

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[Go to Part 7](#)

**Section E - Possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder:**

**ONLY COMPLETE THIS SECTION IF**

(Name of Junior Licence Holder)

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(Junior Licence Number)

(Expiry Date)

**PURCHASING A GUN FOR A JUNIOR**

(Name of Handgun Target Shooting Club)

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(Membership Number of Applicant)

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(Expiry Date)

[Go to Part 7](#)

 **Staple Certificate of Deactivation to the back of this application if applicable**

**ALL APPLICANTS MUST ENSURE THAT THEY COMPLETE THE ACKNOWLEDGEMENT ON THE NEXT PAGE**

## Part 7 – Acknowledgement

**(This acknowledgement must be signed and dated or your application will be returned)**  
**(Ensure that you read the Privacy Statement before signing the Acknowledgement)**

**Privacy Statement:** The personal and health information requested is being collected and used by Victoria Police for the purposes of assessment of an application for a licence, registration, permit or approval. It will be used in accordance with relevant legislation, including the *Firearms Act 1996*, *Private Security Act 2004*, *Control of Weapons Act 1990*, *Health Records Act 2001* and the *Privacy and Data Protection Act 2014*. The information may be disclosed to employers, approved bodies and other statutory authorities for the purposes of law enforcement and the administration of justice. To gain access to personal and health information held by Victoria Police, you must apply in writing to the Freedom of Information Division of Victoria Police, at [www.police.vic.gov.au](http://www.police.vic.gov.au).

**Acknowledgement: PUT AN 'X' IN THE CORRECT BOX, SIGN AND DATE THE APPLICATION**

a) Under what type of licence are you acquiring handgun(s)  Individual  Go to c) and Sign Acknowledgement  
 Business/Organisation  Go to b)

b) The Acknowledgement must be signed by the Nominated Responsible Person of the business/organisation. The details on the front of this application must also reflect this person's details. **Go to c)**

c) I acknowledge that the particulars in this application and any attachments are true and correct and I make this acknowledgment knowing that it is an offence against section 140A(1) of the *Firearms Act 1996* to wilfully supply details that are false or misleading (maximum penalty 240 penalty units or 4 years imprisonment).

Signature

**SIGN YOUR NAME HERE**

Date

/ /

(Day) (Month) (Year)

## IMPORTANT CHECKLIST

**IF YOU DO NOT COMPLETE ALL THE RELEVANT PARTS OF THIS FORM OR YOU FAIL TO PROVIDE THE APPROPRIATE EVIDENCE TO SUPPORT YOUR APPLICATION FOR A PERMIT TO ACQUIRE A HANDGUN, YOUR APPLICATION WILL BE RETURNED TO YOU.**

**THIS WILL DELAY THE PROCESSING OF YOUR APPLICATION.**

Before you mail this application to Licensing & Regulation Division **MAKE SURE THAT YOU:**

**READ** all of the explanatory notes.

Answer **ALL** of the sections. Only skip questions or move onto the next section if you are directed to do so by a "Go to".

Answer **ALL** of the questions and include **ALL** documentary evidence

Staple **ALL** supporting documentation to the back of the application.

- Completed Part 1 – Category of Licence that Handgun(s) to be acquired under
- Completed Part 2 – Personal Information
- Completed Part 3 – Storage Address
- Completed Part 4 – Handgun(s) acquired from Deceased Estate – **Staple supporting documents**
- Completed Part 5 – Handgun Details: Handgun(s) to be acquired – **Staple supporting documents**
- Completed Part 6 – Genuine Reason –**Staple supporting documents**
- Completed Part 7 – Acknowledgement

## DOUBLE CHECK THE APPLICATION

**Send your application to: Licensing & Regulation Division, GPO Box 2807, MELBOURNE VIC 3001.**

**If you do not complete all the above steps, this may result in your application being returned for correction/completion.**

If you need information on any aspect of this application form, please access the Victoria Police website via <http://www.police.vic.gov.au> or contact Licensing & Regulation Division on 1300 651 645 or by email at [lrd@police.vic.gov.au](mailto:lrd@police.vic.gov.au). Alternatively, you may contact your Divisional Firearms Officer (DFO) for assistance. The locations of the DFOs are also accessed via the Victoria Police website.

General information and assistance regarding Freedom of Information can be accessed via the Department of Justice Freedom of Information website at <http://www.foi.vic.gov.au>

**Note:** The *Firearms Act 1996* states that any change to your residential, postal or ordinary storage address or information detailed on your licence must be notified in writing to Licensing & Regulation Division within 14 days after the change occurs (maximum penalty 30 penalty units).

**SEND THE ORIGINAL OF THE APPLICATION TO THE CLUB FOR APPROVAL.  
IT IS PREFERABLE NOT TO MAKE THIS APPLICATION ONLINE AS YOU ARE STILL REQUIRED TO GET APPROVAL FROM THE CLUB.**